

Shamrock Services, LLC

340 Trinity Rd, Dublin, Georgia 31021 • (478)304.0512 •

PERSONAL INFORMATION (Please print)				
Name		Social Security Number		Date of Birth
Other names you are known by _____ Are you less than 18 years of age? Yes ___ No ___				
U.S. Applicant Only: Are you legally eligible for employment in the U.S.? Yes ___ No ___ (All new hires will be required to provide proof of eligibility to work in the U.S.)			Have you been convicted of a crime? Yes ___ No ___ If yes, list convictions.	
Present Address	Street	City	State/Province	Zip Code/Postal Code
Permanent Address	Street	City	State/Province	Zip Code/Postal Code
Phone Number	Daytime	Evening	Referred By	

EMPLOYMENT DESIRED (Please keep in mind that the availability of hours may vary.)							
Position	Location			Salary Desired	Date You Can Start		
Specify hours available for each day of the week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

EDUCATION		Name and Address of School				Circle Last Years Completed	Did you Graduate?	Subjects Studied and Degrees Received
High School					1 2 3 4	Y N		
College					1 2 3 4	Y N		
Post College					1 2 3 4	Y N		
Trade, Business, or Correspondence School					1 2 3 4	Y N		

List skills relevant to the position applied for _____

Do you have a valid drivers license? _____ DL # _____ State: _____

Class: _____

Are you OSHA, Tappisafe and/or have a valid Twix Card? _____

EMPLOYMENT: List last employment first. Include summer or temporary jobs. Be sure all your experience or employers related to this job are listed here, in the summary (following this section), or use an extra sheet of paper if necessary.

Employer Name and Address	Position Title/Duties Skills	Dates Employed from _____ to _____
		Reason for leaving
	Supervisor's Name: _____ Telephone: _____	

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		Reason for leaving
	Supervisor's Name: _____ Telephone: _____	

REFERENCES: List two personal references who are not relatives or former supervisors.

Name	Address	Telephone	Occupation	Years known

As part of our application procedure, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application and are subsequently hired you may be discharged from your job.

You may make a written request for information derived from your references. If necessary for employment you may be required to : supply your birth certificate or other proof of authorization to work in the US, have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms. I understand and agree to the information shown above .

Signature

Date